



CHIRK TOWN COUNCIL
CYNGOR TREF Y WAUN



CHIRK TOWN COUNCIL
has a vacancy for a
'COMMUNITY AGENT'
16 hours per week
Salary £8.75 per hour plus travel expenses

- Are you committed to supporting vulnerable and isolated older people living in the Chirk area?
- Do you have 16 hours per week to spare?
- Do you live/ know the area of Chirk well?
- Are you interested in a flexible local employment opportunity that you can fit around your other commitments?

If the answer is yes to the above.....

Chirk Town Council has a vacancy for a Community Agent to operate within the Chirk area. Full training and support will be provided but you must know the area well.

Applicants must be able to demonstrate that they can proactively engage with and support older people in the community often on a one to one basis.

You must have excellent spoken and communication skills and possess the ability to solve problems.

You must be able to use a computer and have a basic knowledge of email/word/excel, although training can be provided as needed. A laptop and mobile phone will be supplied but you must have access to the internet.

Welsh speaker desirable and you must have an understanding of the importance of Welsh Language and Culture.

You must have a full driving licence and your own transport.

The post will be subject to a DBS check.

Community Agents work to connect people in their area to the services and support that they need and help older people find their way to activities or services which they would enjoy or find useful.

Making the most of local activities and services is a good way to keep fit, active and independent, but not everyone knows what is available. People with health or other difficulties may need that bit of help to access and benefit from activities and services available to everyone. Community Agents will build relationships with organisations such as the Police, PCSOs, Fire Service, Ambulance Service, GPs, local libraries and housing groups to ensure that more vulnerable and isolated people have access to the support provided.

- Line management: the post reports to the Clerk, Chirk Town Council

For an application form/ more information about the role please contact: **Shaun Jones, Clerk to Chirk Town Council** chirk.towncouncil@btinternet.com 01691 772596

Closing date for applications: 23rd July 2018