



# CHIRK TOWN COUNCIL CYNGOR TREF Y WAUN

## MINUTES OF THE ANNUAL GENERAL MEETING HELD 10<sup>th</sup> MAY 2017

### Present

Cllrs Mrs Jackie Allen (JA), Mrs Barbara Humphreys (BH), Mr Brian Colley (BC), Mr Frank Hemmings (FH), Mr Terry Evans (TE), Mrs Sarah Williams (SW), Mr Mark Roberts (MR) & Mr Mark Holmes (MH).  
Mr Shaun Jones (SJ), Clerk to the Council.

### Apologies

Apologies for absence: Cllr. Mr Michael Maxfield, Mr Newman James & Ms Kirsty Cottam.

### Declarations of Interest

Declarations of Interest: No declarations of interest made at this point

### 1. TO ELECT THE CHAIR OF CHIRK TOWN COUNCIL FOR 2017/18 AND WITNESS THE ACCEPTANCE OF OFFICE

Before the Chair Cllr. Jackie Allen called for proposals for Chair of the Council for 2017/18 she thanked all members of the Council and the Clerk for their support during her year as Chairman of the Council. Continued improvements in the work of the Council were noted during the period. Also thanks to the caretaking staff for all their hard work - who are now a smaller team of two.

Cllr. Mark Roberts proposed Cllr. Frank Hemmings for the post of Chair. This was seconded by Cllr. Sarah Williams. No other nominations were made and Cllr. Frank Hemmings was duly elected as Chairman – **motion carried**.

Cllr. Hemmings after signing the Declaration of Office and being presented with the Chain of Office by Cllr Jackie Allen, he took the opportunity to address the meeting and thanked Cllr. Jackie Allen for all her hard work over the last year and hoped it was enjoyable. He thanked the Councillors on being elected as your Chair and will perform the role to the best of his ability.

### 2. TO ADOPT AND AGREE TO ABIDE BY THE 2016 CODE OF CONDUCT

All Councillors were invited to sign a Declaration of Acceptance of Office and this includes an undertaking to observe the Code of Conduct currently in force. Cllr. Newman James will meet with the Clerk in the coming days to effect the same. All other Councillors have made this declaration.

Register of Member's Interests - the Clerk distributed a form for all Councillors to complete which must be completed and returned within 28 days. The details reported will form the register of member's interests at the start of this 5 year term of office.

### 3. TO ADOPT STANDING ORDERS

At the start of a new Council term the Standing Orders (rules of engagement) are reviewed. SJ has distributed a draft which includes some minor updates. Pages 16, 17, 19, 20, 21, 22, 23, 25 & 28 detail. These were explained in detail to Council and JA proposed with MR seconding that the updates be applied. **Motion carried**.

The overall adoption of the drafted Standing Orders was proposed by JA and seconded SW. **Motion Carried**.

### 4. TO ELECT THE VICE-CHAIR OF CHIRK TOWN COUNCIL FOR 2017/18 AND WITNESS THE ACCEPTANCE OF OFFICE

FH called for proposals for the post of Vice-Chair of Chirk Town Council.

Cllr. Mark Roberts proposed Cllr. Jackie Allen for the post of Vice-Chair. This was seconded by Cllr. Barbara Humphreys. No other nominations were made and Cllr. Jackie Allen was duly elected as Vice-Chairman – **motion carried**.

Cllr. Jackie Allen signed the Declaration of Office.

**5. TO MAKE APPOINTMENTS TO THE FOLLOWING COMMITTEES**

The following committees agreed and members elected thereto: -

**General Purposes Committee.** The Full Council.

**Plans Committee.**

Chairman, Vice-Chairman, Mr Michael Maxfield, Mrs Barbara Humphreys, Mr Mark Roberts, Mrs Sarah Williams, Mr Mark Holmes, Mr Terry Evans and Mr Brian Colley.

**Finance Committee.**

Chairman, Vice-Chairman, Mrs Barbara Humphreys, Mr Brian Colley, Mr Mark Holmes, Ms Kirsty Cottam & Mr Terry Evans.

**Standing Orders Committee.** In abeyance.

**Special Committee.**

Chairman, Vice-Chairman, Mrs Sarah Williams.

**Consultations Committee.** Chairman, Vice-Chairman, Mr Mark Roberts.

**Parish Hall Sub-Committee.** Chairman, Vice-Chairman, Mr Mark Holmes, Mrs Barbara Humphreys, Mr Michael Maxfield and Mr Newman James.

**Longfield Sub-Committee.** The Full Council

**Staffing & Policies Committee.** Chairman, Vice Chairman, Mr Mark Roberts, Mr Mark Holmes & Mrs Sarah Williams.

**6. TO AGREE APPOINTMENTS OF COUNCIL REPRESENTATIVES ON THE FOLLOWING OUTSIDE BODIES**

**School Governors:**

**Ysgol Y Waun Chirk School** Mrs Sarah Williams.

**Federated Pentre Controlled** Mrs Barbara Humphreys.

**Chirk Charities** Mrs Jackie Allen, Mr Newman James, Mr Mark Holmes and Mr Frank Hemmings.

**Chirk Environmental Liaison Group** Chairman, Vice-Chairman, Mrs Barbara Humphreys, Mr Brian Colley, Mrs Sarah Williams and Mr Mark Roberts.

**Black Park Community Centre.** Mr Frank Hemmings and Mrs Sarah Williams.

**OneVoice Wales, Wrexham/Flint Area Regional Committee.** Mrs Jackie Allen & Mr Mark Roberts.

**Shrewsbury/Chester Rail Users Association.** Mrs Jackie Allen.

**Citizen's Advice Bureau.** Mr Frank Hemmings

**Chirk Air Training Corps – Civilian Committee.** Mrs Jackie Allen.

**North East Wales Play and Playing Fields Association.** The Clerk.

**Penybont Liaison Group.** Mr Frank Hemmings. Mrs Barbara Humphreys and Mrs Jackie Allen.

**Chirk Youth Football Club.** Mr Michael Maxfield, Mr Newman James, Mr Mark Holmes and Mr Mark Roberts.

**Footpath Liaison.** Mr Frank Hemmings and Mr Brian Colley.

**Chirk/Ceiriog Valley Partnership.** Mrs Jackie Allen.

**Chirk Celebrations and Lights Committee.** Mr Frank Hemmings, Mr Newman James, Mr Mark Roberts & Mr Mark Holmes.

**Chirk Recreation Ground Trust.** All members of the Council.

**Chirk Court Residential Home Management Committee.** Mrs Barbara Humphreys, (Deputy Mrs Jackie Allen).

**Chirk Community Forum.** Mrs Jackie Allen.

**Wrexham CBC Community Council Forum.** Chairman, Vice-Chairman and the Clerk.

**Glyn Valley Tramway Trust** – Mrs Jackie Allen.

**Aqueduct Community Association** – Mrs Barbara Humphreys.

**7. TO CONFIRM DETAILS OF VACANCIES CHIRK NORTH AND SOUTH WARDS – TO BE FILLED BY PROCESS OF CO-OPTION**

The Clerk advised that each ward has 2 Councillor vacancies. These are to be filled by the process of co-option. Public notices, press editorial, social media and our own website will advertise and stipulate an initial closing date of 1.6.17. The Council has to fill the vacancies by 23.6.17.

**8. TO AGREE DATES OF MEETINGS OF THE COUNCIL 2017/18**

The suggested dates for Ordinary Meetings in 2017/18 were passed. These will be published on our website.

**9. TO RECEIVE INFORMATION OF ATTENDANCE AT MEETINGS OF THE COUNCIL 2016/17**

Details of Councillors attendance for 2016/17 presented for information.

**10. TO AGREE 6 BANK SIGNATORIES FOR THE HSBC BANK ACCOUNTS**

Cllrs. Mrs Jackie Allen, Mr Brian Colley, Mr Frank Hemmings, Mrs Barbara Humphreys, Mr Terry Evans and Mrs Sarah Williams agreed to this. Motion carried.

**11. TO PRESENT ITEMS FOR INCLUSION ON THE NEXT AGENDA**

A review of the Chirk Town Council CCTV arrangements.

**Meeting closed 8:00pm.**

**Signed**

**Chairman**

**31<sup>st</sup> May 2017**